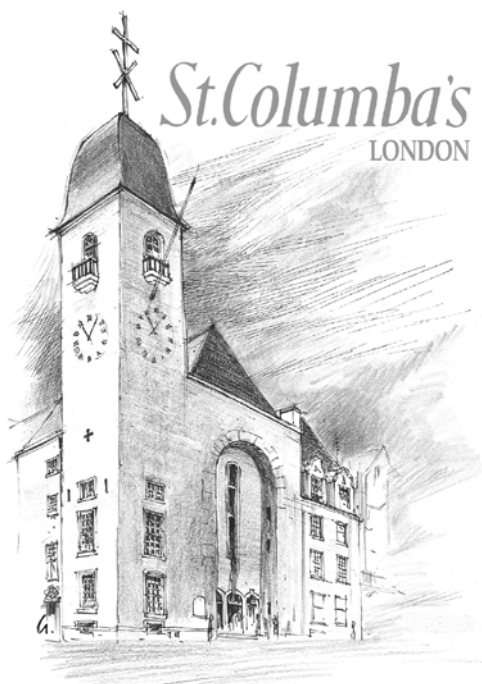


ST COLUMBA'S CHURCH OF SCOTLAND

Pont Street, London, SW1X 0BD

ANNUAL REPORT

2018



Congregational Number 472427
Registered Charity Number 236173

ST COLUMBA'S CHURCH OF SCOTLAND

REPORT OF THE TRUSTEES for the year to 31 December 2018

THE CHARITY

The name of the charity is Trust Property and Funds held in connection with St Columba's Church and Congregation and its address is Pont Street, London, SW1X 0BD. The number of the charity is 236173. The charity is commonly known as St Columba's Church of Scotland.

TRUSTEES AND THEIR RESPONSIBILITIES

The charity trustees are the Kirk Session of St Columba's (the Elders).

The custodian trustee is a body incorporated on 5 December 1995 called The Trustees of St Columba's Church of Scotland, London (Ref. CD (Ldn) 236173/20646). In all its responsibilities it acts with the consent of the Kirk Session. In addition to holding the Church building and its halls, rooms and offices, the custodian trustee holds other properties (at 31 December 2018, two manses and a tennis ground). Details of these assets are shown on the Balance Sheet and note 6 of the Accounts.

The Reverend C Angus MacLeod MA BD was Minister throughout the year and The Reverend Andrea E Price was Associate Minister until 18 November 2018.

A list of the names of the Minister and the Elders who constituted the Kirk Session at any time in the year ended 31 December 2018 and at the date of this report is appended. The names of those acting as members of the incorporated body are marked thereon with an asterisk.

The Session Clerk is Mrs Charlotte Bradford to whom day to day management of the charity is delegated (in consultation with the Finance Convener and others as appropriate).

The Kirk Session is responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Kirk Session to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements the Kirk Session is required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Kirk Session is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable it to ensure that the financial statements comply with the Charities Act 2011, the Regulations for Congregational Finance of the General Assembly of the Church of Scotland and the provisions of the Trust Deed. It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Kirk Session is responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the

preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

OTHER RELEVANT ORGANISATIONS

Bankers - The Royal Bank of Scotland, 175 Kensington High Street, London W8 6SH

Solicitors - Withers LLP, 16 Old Bailey, London EC4M 7EG

Auditors - Sayer Vincent LLP, Invicta House, 108 Golden Lane, London EC1Y 0TL

STRUCTURE, GOVERNANCE and MANAGEMENT

The charity is constituted as a Trust. The document governing the charity is a Trust Deed dated 20 July 1910.

New trustees, chosen from the congregation, are appointed from time to time to fill vacancies, by invitation from the Kirk Session. No individual or other body has power to appoint new trustees.

New trustees attend induction seminars and work closely with existing trustees. Trustees are given literature issued by the Charity Commission setting out their responsibilities. Conferences for trustees are held periodically. An Away Day is held periodically for all trustees.

The general management and administration of the charity are vested in the Kirk Session. Much day to day work of the Kirk Session is carried out by Committees (whose members are appointed by the Kirk Session) as follows:

the Finance Committee, the Fabric Committee, the Benevolence Committee, the Hospitality Committee, the Assembly and Presbytery Committee, the Fellowship Committee, the Mission Committee, the Nurture Committee, the Worship and Communication Committee, the Youth Committee, the Napier Committee and the Staff Committee.

These Committees report regularly to the Kirk Session and any matter requiring a decision has to be referred to the Kirk Session in accordance with the responsibilities of the trustees. The Kirk Session meets six times a year and at such other times as it may determine.

All key management personnel are volunteer trustees, so no remuneration or benefits were provided to them (2017 nil).

RISK ASSESSMENT

The charity trustees – the Kirk Session – consider that the Church buildings are adequately insured against structural damage. The income of the Church arises from the range of sources mentioned below. The Kirk Session encourages members of the congregation regularly to review the level of their giving. A stewardship campaign was held in autumn 2018, with the focus on the theme of Time. In order to mitigate the risk of abrupt loss of income from the hire of premises, the Kirk Session intends to continue to seek longer term agreements with those from whom this category of income is significant.

The Kirk Session has appropriate arrangements in place for the preparation of financial statements, the keeping of proper accounts and records, the safeguarding of assets and the detection of fraud. The Kirk Session recognises its responsibilities to both Church members and visitors in matters of health, safety and security and so regularly reviews its procedures and takes professional advice where required.

RELATED PARTY TRANSACTIONS (See Note 14 to the Financial Statements)

The charity trustees – the Kirk Session - confirm that to the best of their knowledge and belief there were no financial transactions undertaken by the Church in the year ended 31 December 2018 in which the charity trustees or any person/company connected with them had, directly or indirectly, a material interest apart from the following:

Ms F Gardner (a trustee) was in receipt of £2,807 as relief Administrator.
Mrs A I Wilson (a trustee) was in receipt of £456 as relief Administrator.

RESTRICTIONS IMPOSED BY THE TRUST DEED

The trustees hold the Church building for the purpose of public worship according to the doctrine, worship, discipline and government of the Church of Scotland. The trustees can only dispose of it on condition that the proceeds are used for the acquisition or erection of a new church.

KEY OBJECTIVES OF THE CHARITY

St Columba's is part of the Church of Scotland, the National Church in Scotland, recognised by the State but independent in spiritual matters. The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God, to work for the advancement of Christ's Kingdom throughout the world and to provide the ordinances of religion to the people of Scotland through parish ministry. By extension, it does the same for Scots and any of other nationalities who are attracted to a Presbyterian style and form of worship in England, Europe and further afield. St Columba's is bound by the objectives of the Church of Scotland and governed by its laws. It is subject to the jurisdiction of the Presbytery of England and to the supreme court of the Church, the General Assembly. Subject to that, the Kirk Session is responsible for all matters relating to St Columba's, both spiritual and temporal. All matters of substance are reported to the congregation, which is required to receive its Annual Accounts.

The key objectives of St Columba's can best be summarised by quoting in full its Mission Statement.

MISSION STATEMENT

In the name of Jesus Christ, we, as a congregation of the Church of Scotland, aim to

Witness to the power of God the Father, of Jesus Christ His Son

and of the Holy Spirit in our lives;

Maintain strong public worship in the Presbyterian style;

Learn more of God and grow in faith and love;

Serve God and His Church, each other and those in need both near and far;

Provide a friendly and hospitable welcome to all;

*Offer Christian fellowship both at St Columba's and by going out
as a community of caring people.*

We invite you to join us in this mission.

DELIVERY OF PUBLIC BENEFIT

The Kirk Session confirms that it has referred to the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and when planning future activities.

The Kirk Session believes that the Christian values upon which it bases its work are of significant benefit to the whole of society. While some of the activities which it carries out specifically benefit St Columba's congregation, St Columba's Church is an outward-looking organisation, concerned with seeking to transform society for the better. So the Kirk Session works hard to ensure that the benefits which it aims to provide are not exclusive to Christians or to St Columba's congregation.

ACHIEVEMENT OF KEY OBJECTIVES

In order to achieve its key objectives, St Columba's holds services every Sunday, special services at Christmas and at Easter, weekly Holy Communion and monthly baptisms. There are meetings, talks and discussions on aspects of the faith and matters affecting the daily lives of Christians as well as social events, including weekly Scottish Country Dancing and Tennis. Much pastoral care is provided by the Ministerial team and Elders. A Pastoral Care Working Group was established in 2015. Future plans focus on achieving the key objectives most effectively.

St Columba's takes part in the Church of Scotland's system of local church reviews. This entails a small team from elsewhere in the church visiting the church, reviewing its activities, assisting in setting new objectives and reviewing progress on previously set objectives.

Apart from the Ministerial team and our staff (a full-time administrator, a full-time caretaker, two relief caretakers, a Director of Music and assistant organist) all of the work of St Columba's is carried out by Elders and members of the congregation on an unpaid basis. From June 2017 until 30 April 2018 our administrator was on maternity leave, and we employed full-time administrative cover until 4 May 2018. Pay levels of staff are reviewed annually and compared with the market.

The number on the roll at 31 December 2018 was 824 (2017: 842).

St Columba's administers several charitable funds, many of which are the result of gifts by members. Some of these are separately registered charities, while others are dealt with through the accounts of the Church. They are concerned with helping needy persons and supporting other charities doing similar work. Contribution is made from the income of the Church to the ministry and social work of the Church of Scotland in Scotland and abroad. Special collections were taken during the year for Borderline (a charity helping homeless in London), Glass Door, West London Action for Children, Scots in Great War London, Pembridge Hospice, Poppy Appeal, London Scottish Regiment and St Luke's Home of Healing (South Africa) (the 2018 Lenten appeal). Each Sunday evening during the winter the Church provides meals and sleeping facilities for the homeless in west London.

Facilities are provided on a regular basis for meetings of addiction support groups and other charities.

The Napier Fund continues to make grants in accordance with the terms of the scheme approved by the Charity Commission in 1980. The income of the Napier Fund may be applied for the following purposes in the following order of priority:

1. in furthering the religious and other charitable work of St Columba's;
2. in furthering the religious and other charitable work of the Church of Scotland in Scotland and elsewhere; and

3. for such other charitable purposes connected with the Church of Scotland or consistent with the principles thereof as the Administrative Trustees shall decide.

FINANCIAL STATEMENTS

The financial statements of the charity comply with statutory requirements and the requirements of the charity's governing instrument and include any additional information required by law. At the year-end there were no commitments regarding on-going expenditure, incomplete projects or obligations not met which were not provided for in the accounts.

FINANCIAL REVIEW

The Kirk Session's plans for the future including the aims and key objectives are set out in the section headed "Mission Statement" above.

The sources of income are contributions from members of the congregation (open plate collections, a weekly envelope scheme, regular payments under Gift Aid or otherwise by bankers' standing order and gifts via Gift Aid and Give-as-you-earn), contributions from congregational organisations and other users of the premises, fees for Church Services and distributions and interest from investments.

Total income in 2018 amounted to £813,139. Total expenditure in 2018 amounted to £763,946 giving a surplus of £49,193 before investment gains.

Net assets of all funds at 31 December 2018 totalled £7,690,428, which is a decrease of £121,087 from the balance at 31 December 2017. The Church's investments are invested in the Church of Scotland Investors' Trust. All investments acquired have been acquired in accordance with the powers available to the trustees. The investment portfolio is designed to produce a satisfactory yield and the prospect of growth in value over the medium-term and long-term period. Funds invested in the Church of Scotland Investors' Trust Growth Fund yielded 3.46% p.a. (2017: 3.28% p.a.) and in the Income Fund yielded 4.18% p.a. (2017: 4.02% p.a.) based on the valuation at 31 December 2018.

In 2005 the trustees decided to set up a 50th Anniversary Appeal Fund for exceptional maintenance expenditure on the church building in future years. The Fund amounted to £60,502 at 31 December 2018.

The Congregational Funds (excluding tangible fixed assets) amounted to £1,846,434 at 31 December 2018. Funds held as reserves are required to meet any unforeseen reductions in income or unplanned expenditure. The Trustees consider that reserves of about twice annual expenditure are sufficient to cover an unforeseen reduction in income or unplanned expenditure.

The Kirk Session considers that there are no material uncertainties about the charity's ability to continue as a going concern. Each year a budget is prepared. The 2019 budget was prepared on the basis of an assumption of nil legacy income.

The value of the Church building shown on the Balance Sheet is its cost in 1955. It is insured for £27,135,056 (including the organs) on the basis of a total loss.

FACILITIES

The facilities of the Church building, its halls and offices, as well as its manses, are, in the opinion of the Trustees, adequate for the purpose of its work in the foreseeable future.

By order of the Trustees

Charlotte E Bradford
A Trustee & Session Clerk

Date: March 2019

ST COLUMBA'S CHURCH OF SCOTLAND

KIRK SESSION

The Minister: The Reverend C Angus MacLeod MA BD

Elders:

Lady Black	Dr Peter Mills
* Mrs Charlotte Bradford (Session Clerk)	Mr Robert Mills
Mrs Margaret Brown	Dr Sarah Mills
Mr Gordon Cameron	Mrs Daphne Moore
Mrs Alison Buchanan	Lady Natzler
Mr Roderick Buchanan	Ms Sheila Nicoll
Mrs Sheena Clark	* Mr David Nicolson
Mrs Patricia Clarke	Mrs Katherine Payne
Mr Graham Cumming	Mr Hugh Pym
Ms Karen Cunningham	Mrs Susan Pym
Miss Naomi Donaldson	Mrs Judith Roberts (on sabbatical)
Mrs Hazel Forbes	Mr Nigel Roberts (on sabbatical)
* Miss Elizabeth Fox	Mrs Catharine Robertson
Mr Martin Funnell	Mr John Russell
Ms Fiona Gardner	Mr Henry Sherriff
Mrs Liliias Gillies	Dr Gillian Smith
Mr William Glasson	Mrs Rosa Somerville
Mr Benjamin Gourlay	Mrs Jill Steele
* Mr James Henderson	Mr Stuart Steele
Col Guy Horridge	Mrs Jean Stevenson
Mr Donald Johnston	* Mr Michael Stevenson
Dr David Kerr	Mrs Catriona Sutherland-Hawes
Mrs Fiona Lang	* Mr Frank Taylor
Mrs Catherine Macnish	Mr Gary Wallis
Lady Macpherson	Dr Joanne Wallis
Mrs Elizabeth Maliphant	Miss Betsy Wilkie
Mrs Catherine McDonald	Mrs Anne Wilson
Miss Helen Miller	-

* Members of the incorporated body of Custodian Trustees

KIRK SESSION COMMITTEE CONVENERS 2018

<i>Finance Committee:</i>	Roderick Buchanan
<i>Fabric Committee:</i>	Elizabeth Fox
<i>J. Murray Napier Committee:</i>	Stuart Steele (to 26 January 2018), thereafter Michael Stevenson
<i>Benevolence Committee:</i>	Betsy Wilkie
<i>Hospitality Management Committee:</i>	Benjamin Gourlay
<i>The Fellowship Committee:</i>	Rosa Somerville
<i>The Assembly and Presbytery Committee:</i>	Peter Mills
<i>The Nurture Committee:</i>	Sheena Clark
<i>The Worship and Communication Committee:</i>	Hugh Pym
<i>The Mission Committee:</i>	Naomi Donaldson
<i>The Youth Committee:</i>	Gary Wallis
<i>The Staff Committee:</i>	Charlotte Bradford

KIRK SESSION APPOINTMENTS

<i>Sunday School Superintendents:</i>	Fiona Gardner and Catherine McDonald
<i>Crèche Supervisor:</i>	Suzanne Williams
<i>Senior Study Group:</i>	David Kerr
<i>Child Protection Co-ordinator:</i>	Fiona Lang
<i>Data Protection Co-ordinator:</i>	Susan Pym
<i>Tea Together - Chairman:</i>	Jim Blackwood
<i>Secretary:</i>	Lysbeth Innes
<i>Christian Aid :</i>	Naomi Donaldson (previously Jean Stevenson)
<i>Presbytery of England - Presbytery Elder:</i>	Charlotte Bradford
<i>Others:</i>	Lilias Gillies (to 13 February 2018), Susan Pym, Elizabeth Fox, Sheena Clark, Peter Mills, Michael Stevenson

(As at January 2019)

Independent auditor's report to the members of St Columba's Church of Scotland

Opinion

We have audited the financial statements of St Columba's Church of Scotland (the 'charity') for the year ended 31 December 2018 which comprise the statement of financial activities, balance sheet, statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- Give a true and fair view of the state of the charity's affairs as at 31 December 2018 and of its incoming resources and application of resources, for the year then ended
- Have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice
- Have been prepared in accordance with the requirements of the Charities Act 2011

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- The trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- The trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue

Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- The information given in the trustees' annual report is inconsistent in any material respect with the financial statements;
- Sufficient accounting records have not been kept; or
- The financial statements are not in agreement with the accounting records and returns; or
- We have not received all the information and explanations we require for our audit

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities set out in the trustees' annual report, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the

financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charity's trustees as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Date

Sayer Vincent LLP, Statutory Auditor
Invicta House, 108-114 Golden Lane, London, EC1Y 0TL

Sayer Vincent LLP is eligible to act as auditor in terms of section 1212 of the Companies Act 2006

ST. COLUMBA'S CHURCH OF SCOTLAND

BALANCE SHEET AT 31 DECEMBER 2018

	Notes	Unrestricted Funds £	Restricted Funds † £	Total 2018 £	2017		
					Unrestricted Funds £	Restricted Funds † £	Total 2017 £
FIXED ASSETS							
Tangible assets	6	2,406,966	314,742	2,721,708	2,410,429	314,742	2,725,171
Investments	7	1,472,754	3,021,837	4,494,591	1,436,664	3,128,220	4,564,884
		<u>3,879,720</u>	<u>3,336,579</u>	<u>7,216,299</u>	<u>3,847,093</u>	<u>3,442,962</u>	<u>7,290,055</u>
CURRENT ASSETS							
Debtors	8	81,235	-	81,235	105,033	-	105,033
Deposits with Church of Scotland Inv Trust		222,424	63,813	286,237	229,021	56,641	285,662
Cash at bank and in hand	9	120,584	36,637	157,221	139,215	26,907	166,122
		<u>424,243</u>	<u>100,450</u>	<u>524,693</u>	<u>473,269</u>	<u>83,548</u>	<u>556,817</u>
LIABILITIES							
Creditors due within one year	10	50,564	-	50,564	35,357	-	35,357
NET CURRENT ASSETS		<u>373,679</u>	<u>100,450</u>	<u>474,129</u>	<u>437,912</u>	<u>83,548</u>	<u>521,460</u>
NET ASSETS		<u>4,253,399</u>	<u>3,437,029</u>	<u>7,690,428</u>	<u>4,285,005</u>	<u>3,526,510</u>	<u>7,811,515</u>
FUNDS OF THE CHARITY							
Endowment fund	11	-	321,717	321,717	-	321,717	321,717
Restricted income funds	11	-	3,115,312	3,115,312	-	3,204,793	3,204,793
Unrestricted income funds	11	4,253,399	-	4,253,399	4,285,005	-	4,285,005
		<u>4,253,399</u>	<u>3,437,029</u>	<u>7,690,428</u>	<u>4,285,005</u>	<u>3,526,510</u>	<u>7,811,515</u>

† Restricted Funds include the Endowment Fund on which there was no movement in 2017 or 2018. At all times covered by this report it had a balance of £321,717 representing fixed tangible assets of £314,742 and cash of £6,975.

Approved by the Kirk Session and signed on its behalf by

Charlotte Bradford
Session Clerk
15 March 2019

Roderick Buchanan
Convener of the Finance Committee
15 March 2019

ST. COLUMBA'S CHURCH OF SCOTLAND

STATEMENT OF CASH FLOWS FOR THE YEAR TO 31 DECEMBER 2018

Notes	2018 £	£	2017 £	£
Net income (expenditure) for the year (per SOFA)		(121,087)		313,296
Reconciliation of net income to net cash used in operating activities:				
Adjustments for:				
Depreciation charges	3,463		4,645	
Losses (gains) on investments	170,280		(256,574)	
Dividends, interest and rents from investments	(170,515)		(168,339)	
(Increase) in debtors	23,797		(23,338)	
Increase (decrease) in creditors	15,207		(7,576)	
		<u>42,232</u>		<u>(451,182)</u>
Net cash used in operating activities		(78,855)		(137,886)
Cash flows from investing activities:				
Dividends and interest	170,515		168,339	
Purchase of investments	-99,986			
Purchase of equipment			(6,834)	
Net cash provided by investing activities		<u>70,529</u>		<u>161,505</u>
Change in cash and cash equivalents in the year		-8,326		23,619
Cash and cash equivalents at 1 January 2018		<u>451,784</u>		<u>428,165</u>
Cash and cash equivalents at 31 December 2018		<u>443,458</u>		<u>451,784</u>
Analysis of cash and cash equivalents				
Cash	9	157,221		166,122
Short term deposits		286,237		285,662
Cash and cash equivalents		<u>443,458</u>		<u>451,784</u>

ST. COLUMBA'S CHURCH OF SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

1 ACCOUNTING POLICIES

The following policies have been used consistently in dealing with items considered material to the Church's financial statements.

Basis of accounting

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (SORP 2015 – FRS 102), FRS 102, the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following SORP 2015 – FRS 102 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements have been prepared under the historical cost convention, modified by the revaluation of investments to market value.

Public benefit entity

The charity meets the definition of a public benefit entity under FRS 102.

Going concern

The Kirk Session considers that there are no material uncertainties about the charity's ability to continue as a going concern.

Donations

Voluntary donations are recognised when they are received.

Legacies

Legacies are credited to income as soon as their receipt and quantum are probable.

Investment income

Investment income and realised and unrealised gains and losses are allocated to the pooled funds (congregational, Napier, Ramsay Fabric and 8 minor funds) in proportion to their value at 1 January. The allocation is adjusted for significant exceptional inflows of funds, e.g. from legacies.

Pension contributions

The Church contributes to the personal pension schemes of certain employees and operates a workplace pension scheme using the National Employment Savings Trust (NEST).

Grants made

Grants made are charged to the relevant fund in the year in which they are approved and paid.

Funds

Unrestricted funds may be used for the objects of the Church without restriction. Restricted funds are to be used within the restrictions laid down by the donor. Permanent endowment funds are held as capital with no power to spend the funds, although income from them may be spent without restriction.

Tangible fixed assets

All assets are for charitable use.

Freehold Property

In the Trustees' opinion replacement and market values of land and buildings exceed book value, so no depreciation has been provided and no impairment review carried out.

Freehold property is carried at original cost. A reserve fund, the Ramsay Fabric Fund, is used to make financial provision for future repairs or replacements. Significant repairs and renewals are charged to this fund when they are incurred. Regular transfers to this fund are made from general funds.

Pianos and Office Equipment

Such items costing over £500 are capitalised and shown at cost less accumulated depreciation, provided at 10% (pianos) or 25% (office equipment) of cost *p.a.* once in use.

Liabilities

All material unpaid invoices and contractual obligations at 31 December 2018 are accrued for in these accounts.

2 INCOME

	Notes	Unrestricted Funds	Restricted Funds	Total 2018	Unrestricted Funds	Restricted Funds	Total 2017
		£	£	£	£	£	£
Donations and fees (including tax recoveries)							
Open plate		56,252	-	56,252	49,404	-	49,404
Planned giving		202,417	-	202,417	174,128	-	174,128
Collections for others	5	-	35,545	35,545	-	15,852	15,852
Other donations		33,813	-	33,813	29,983	1,203	31,186
Wedding and other service fees		4,590	-	4,590	11,118	-	11,118
J.H. Rhynd Bequest*		10,611	-	10,611	10,464	-	10,464
Other income		5,068	100	5,168	4,724	-	4,724
		<u>312,752</u>	<u>35,645</u>	<u>348,397</u>	<u>279,821</u>	<u>17,055</u>	<u>296,876</u>
<i>* Held by the Church of Scotland for the benefit of St Columba's.</i>							
Use of premises							
Hall hire		278,176	-	278,176	231,968	-	231,968
Organ use		495	-	495	879	-	879
		<u>278,671</u>	<u>-</u>	<u>278,671</u>	<u>232,847</u>	<u>-</u>	<u>232,847</u>
Investment income							
Dividends		62,967	105,131	168,098	62,107	104,891	166,998
Interest		783	1,634	2,417	150	1,192	1,342
		<u>63,750</u>	<u>106,765</u>	<u>170,515</u>	<u>62,256</u>	<u>106,083</u>	<u>168,339</u>
Legacies							
James Hancock		15,000	-	15,000	-	-	-
Patricia Thompson		250	-	250	-	-	-
E Bremner (continuing payments)		-	306	306	-	526	526
Margaret Austin		-	-	-	-	2,000	2,000
Anne Winternitz		-	-	-	1,000	-	1,000
Peter Noble		-	-	-	400	-	400
		<u>15,250</u>	<u>306</u>	<u>15,556</u>	<u>1,400</u>	<u>2,526</u>	<u>3,926</u>
Total income		<u>670,423</u>	<u>142,716</u>	<u>813,139</u>	<u>576,324</u>	<u>125,664</u>	<u>701,988</u>

ST. COLUMBA'S CHURCH OF SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

3 EXPENDITURE	Notes	Unrestricted Funds	Restricted Funds	Total 2018	Unrestricted Funds	Restricted Funds	Total 2017
		£	£	£	£	£	£
Ministry							
Ministries and Mission contribution*		220,818	-	220,818	205,506	-	205,506
Other dues and ministry expenses		9,723	-	9,723	9,233	-	9,233
Sunday School and Crèche		2,158	-	2,158	2,461	-	2,461
		<u>232,699</u>	<u>-</u>	<u>232,699</u>	<u>217,199</u>	<u>-</u>	<u>217,199</u>
Premises							
Church utilities		29,912	-	29,912	22,907	-	22,907
Church maintenance		50,812	40,420	91,232	39,756	35,287	75,042
Minister's manse		9,544	964	10,508	1,961	-	1,961
Fulham manse		5,130	93	5,223	2,787	-	2,787
Caretaker's flat		4,288	-	4,288	1,442	-	1,442
Depreciation		3,463	-	3,463	4,645	-	4,645
Insurance		28,536	-	28,536	26,956	-	26,956
		<u>131,687</u>	<u>41,477</u>	<u>173,164</u>	<u>100,454</u>	<u>35,287</u>	<u>135,740</u>
Administration							
Local salaries and fees		132,683	-	132,683	135,366	-	135,366
Other employment costs		10,569	-	10,569	13,807	-	13,807
Other music costs		8,757	-	8,757	7,110	-	7,110
Communications		23,934	-	23,934	11,645	-	11,645
Computer		2,179	-	2,179	754	-	754
Audit and legal		61,742	-	61,742	13,588	-	13,588
Sundry expenses		1,135	-	1,135	618	-	618
		<u>240,999</u>	<u>-</u>	<u>240,999</u>	<u>182,889</u>	<u>-</u>	<u>182,889</u>
Other costs							
Hospitality		2,181	-	2,181	146	-	146
Magazine		4,254	-	4,254	4,300	-	4,300
Bookstall and Life and Work		947	-	947	987	-	987
		<u>7,382</u>	<u>-</u>	<u>7,382</u>	<u>5,433</u>	<u>-</u>	<u>5,433</u>
Charitable grants from:***							
- JM Napier Fund			64,043	64,043		74,481	74,481
- Collections for others			35,545	35,545		15,852	15,852
- Benevolent Fund			4,575	4,575		5,140	5,140
- Alexander Rose Memorial Fund			4,460	4,460		7,548	7,548
- St Columba's House Fund			1,080	1,080		985	985
			<u>109,702</u>	<u>109,702</u>		<u>104,005</u>	<u>104,005</u>
Total expenditure		<u>612,767</u>	<u>151,179</u>	<u>763,946</u>	<u>505,974</u>	<u>139,292</u>	<u>645,266</u>

* All congregations contribute to a fund of The Church of Scotland which bears the cost of ministers' stipends and pensions, employer's National Insurance Contributions, the Housing & Loan Fund and the Mission and Renewal work of the Church. Stipends are paid in accordance with a National Stipend Scale related to years of service.

** Total governance costs in 2018 were £7,920 (2017 £7,440) relating to audit fees

*** The total paid to institutions was £99,587 (2017 £90,333) and the total paid to individuals was £10,115 (2017 £13,673).

4 INCOME FROM CHARITABLE ACTIVITIES

Certain of the church's activities, not primarily undertaken to raise money, may produce surpluses for the church. In 2018, these included:

	Income	Costs	Net
	£	£	£
Bookstall	382	264	118

5 COLLECTIONS FOR OTHERS

Collections were made for others and paid over as follows:

	2018	2017
	£	£
Lenten appeal: St Luke's Home (2017: GKExperience)	6,740	6,019
Scots in Great War London **	22,254	-
Glass Door	1,703	1,549
West London Action for Children	1,716	1,082
Borderline	988	792
Pembridge Hospice	697	-
Poppy Appeal *	680	-
London Scottish Regiment	767	-
Grenfell Tower Appeal	-	3,038
CrossReach	-	1,520
Christian Aid	-	1,219
John Muir Trust	-	633
	<u>35,545</u>	<u>15,852</u>

* In 2017, the Poppy Appeal collection was organised directly by the Royal British Legion

** In 2018, Scots in Great War London received a £10,000 contribution from the Heritage Lottery Fund WWI Then & Now Fund, along with event and book sales.

ST. COLUMBA'S CHURCH OF SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

6 TANGIBLE FIXED ASSETS

	Freehold property	Equipment	Pianos	Total
Cost	£	£	£	£
Balance at 1 January 2018	2,705,787	31,306	17,549	2,754,642
Balance at 31 December 2018	2,705,787	31,306	17,549	2,754,642
Accumulated depreciation				
Balance at 1 January 2018	-	25,961	3,510	29,471
Charge for the year	-	1,708	1,755	3,463
Balance at 31 December 2018	-	27,670	5,265	32,934
Net book value at 31 December 2017	2,705,787	5,345	14,039	2,725,171
Net book value at 31 December 2018	2,705,787	3,636	12,284	2,721,708

The market value of the properties are considered to be in excess of the cost. No formal valuation has been carried out but the properties are insured for sums totalling more than £27m.

7 INVESTMENTS

	Pooled Funds	Alexander Rose Fund	St Columba's House Fund	Total 2018	Total 2017
Market value	£	£	£	£	£
Market value at 31 December 2017	4,190,829	336,113	37,942	4,564,883	4,308,310
Additions	99,987	-	-	99,987	-
Gain (loss) on revaluation to market value	(156,319)	(12,496)	(1,464)	(170,279)	256,574
Market value at 31 December 2018	4,134,496	323,617	36,478	4,494,591	4,564,884

Invested in:

	Pooled Funds		Alexander Rose Fund		St Columba's House Fund		Total 2018
	Units	£	Units	£	Units	£	£
Church of Scotland Investors Trust Growth Fund Units at market value	421,436	2,073,465	28,182	138,655			2,212,121
Income Fund Units at market value	172,327	2,061,031	15,465	184,961	3,050	36,478	2,282,470
		4,134,496		323,617		36,478	4,494,591
Unrestricted Funds		1,472,754		-		-	1,472,754
Restricted Funds		2,661,742		323,617		36,478	3,021,837
		4,134,496		323,617		36,478	4,494,591
Historical cost							
Growth Fund Units at cost - 2018	421,436	1,518,808	28,182	91,873		-	1,610,681
Income Fund Units at cost - 2018	172,327	1,814,490	15,465	164,308	3,050	27,572	2,006,370
		3,333,298		256,181		27,572	3,617,051
Growth Fund Units at cost - 2017	411,516	1,468,812	28,182	91,873		-	1,560,685
Income Fund Units at cost - 2017	168,175	1,764,499	15,465	164,308	3,050	27,572	1,956,379
		3,233,311		256,181		27,572	3,517,064

8 DEBTORS and PREPAYMENTS

	2018	2017
	£	£
Debtors	68,124	90,795
Prepayments	13,111	14,238
	81,235	105,033

9 CASH at BANK and in HAND

	2018	2017
	£	£
Permanent endowment	6,975	6,975
Pooled cash	120,584	139,215
Benevolent Fund (cash not in pool)	5,150	3,951
Alexander Rose Fund	20,924	12,841
St Columba's House Fund	3,588	3,140
	157,221	166,122

10 CREDITORS and PROVISIONS

	2018	2017
	£	£
Church purposes	39,224	19,231
Church organisations	9,765	10,507
Money held for future events	-	506
Rent and magazine subscriptions received for 2018	1,575	2,539
Funds earmarked for library expenditure	-	2,574
	50,564	35,357

ST. COLUMBA'S CHURCH OF SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

11 CHURCH FUNDS

For year ended 31 December 2018	Balance at 1 January £	Investment Income £	Investment Losses £	Other £	Payments & Expenses £	Net Transfers £	Balance at 31 £
General congregational funds	4,285,005	63,750	(63,897)	606,673	(612,767)	(25,365)	4,253,399
Endowment Fund	321,717	-	-	-	-	-	321,717
Charitable restricted funds							
J Murray Napier Fund	2,317,459	77,719	(77,897)	-	(64,043)	-	2,253,238
Benevolent Fund	105,241	3,532	(3,538)	406	(4,575)	5,365	106,433
Alexander Rose Memorial Fund	349,218	12,543	(12,496)	-	(4,460)	-	344,805
St Columba's House Fund	41,082	1,528	(1,464)	-	(1,080)	-	40,066
Collections for others	-	-	-	35,545	(35,545)	-	-
	2,813,001	95,322	(95,395)	35,951	(109,702)	5,365	2,744,542
Other restricted funds							
Ramsay Fabric Fund	256,717	8,609	(8,629)	-	(37,617)	20,000	239,080
50th Anniversary Appeal Fund	63,882	480	-	-	(3,860)	-	60,502
Sir Alec and Lady Martin Fund	7,597	255	(255)	-	-	-	7,597
Sir Alec Martin Fund	1,008	34	(34)	-	-	-	1,008
Nancy Scott Fund	3,759	126	(126)	-	-	-	3,758
William R R Wilson Fund	58,829	1,939	(1,944)	-	-	-	58,825
	391,792	11,444	(10,989)	-	(41,477)	20,000	370,770
	7,811,515	170,515	(170,280)	642,624	(763,946)	-	7,690,428

For year ended 31 December 2017	Balance at 1 January £	Investment Income £	Investment Gains £	Other £	Payments & Expenses £	Net Transfers £	Balance at 31 £
General congregational funds	4,144,894	62,256	95,483	514,068	(505,974)	(25,722)	4,285,005
Endowment Fund	321,717	-	-	-	-	-	321,717
Charitable restricted funds							
J Murray Napier Fund	2,195,453	77,436	119,051	-	(74,481)	-	2,317,459
Benevolent Fund	95,393	3,365	5,173	729	(5,140)	5,722	105,241
Alexander Rose Memorial Fund	325,941	12,456	18,369	-	(7,548)	-	349,218
St Columba's House Fund	38,864	1,525	1,678	-	(985)	-	41,082
Collections for others	-	-	-	15,852	(15,852)	-	-
	2,655,651	94,782	144,270	16,581	(104,005)	5,722	2,813,001
Other restricted funds							
Ramsay Fabric Fund	245,767	8,669	13,327	2,000	(33,045)	20,000	256,717
50th Anniversary Appeal Fund	65,763	360	-	-	(2,241)	-	63,882
Sir Alec and Lady Martin Fund	6,973	246	378	-	-	-	7,597
Sir Alec Martin Fund	925	33	50	-	-	-	1,008
Nancy Scott Fund	3,450	122	187	-	-	-	3,759
William R R Wilson Fund	53,079	1,872	2,878	1,000	-	-	58,829
	375,957	11,301	16,821	3,000	(35,287)	20,000	391,792
	7,498,219	168,339	256,574	533,649	(645,266)	-	7,811,515

The J Murray Napier Fund is a restricted charitable fund, which makes grants under the terms of a charitable scheme.

The Benevolent Fund makes grants to or for the benefit of needy individuals.

The Alexander Rose Memorial Fund is a restricted charitable fund which assists poor Scotsmen and their families in London.

The St Columba's House Fund is a restricted fund, registered charity no. 258639, which assists women and girls in Greater London.

The Ramsay Fabric Fund receives regular transfers from congregational funds and is used for building maintenance.

The 50th Anniversary Appeal Fund is a restricted fund which arose from an appeal in 2005 to raise funds for major refurbishments. Since it was set up it had raised, at 31 December 2018, a total of £ 301,679 and spent £241,177.

The Sir Alec and Lady Martin Fund is a restricted fund set up to support the Sunday School (75%) and choir dinners (25%).

The Sir Alec Martin Fund is a restricted fund set up to support the Sunday School.

The Nancy Scott Fund is a restricted fund set up to assist with web-site maintenance.

The William R R Wilson Crèche Memorial Fund is a restricted fund to support the crèche, while the William R R Wilson Chapels Memorial Fund is a restricted fund for the maintenance of the London Scottish and tower chapels. These are shown above as the William R R Wilson Fund.

12 CHURCH ORGANISATIONS

	Balance at 1 January £	Income £	Donations & Legacies £	Expenses £	Donations made £	Transfers £	Balance at 31 December £
Sunday School	1,406	61	86	-	-	-	1,554
Flower Guild	5,282	60	1,174	(1,601)	-	-	4,915
Service Unit - "Tea Together"	629	-	2,131	(716)	-	-	2,044
Hospitality Committee	7,924	6,475	1,778	(7,784)	(925)	-	7,468
	15,241	6,596	5,169	(10,100)	(925)	-	15,981

ST. COLUMBA'S CHURCH OF SCOTLAND

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

13 EMPLOYEES

St Columba's employed 6 full- or part-time employees during the year (2017: 8). The average full-time equivalent number was 3 (2017: 3) and their total cost was £95,320 (2017 £104,959). Payments to two trustees detailed in note 14 are not included in this figure.

Remuneration consisted of gross pay £86,220 (2017 £94,774), employer's NIC £2,754 (2017 £3,273) and pension contributions £6,346 (2017 £6,911). No employee received emoluments in excess of £60,000.

All key management personnel are volunteer trustees, so no remuneration or benefits were provided to them (2017 nil).

14 TRUSTEES

No trustee received remuneration or reimbursement of personal expenses in the year to 31 December 2018 (2017 nil) for acting as trustee. As a significant proportion of donations received are made anonymously through cash collections it is not possible to quantify total donations made by trustees. The trustee, Mrs Anne Wilson, received £456 (2017 £928) and trustee, Mrs Fiona Gardner, received £2,807 (2017 nil) for acting as relief administrators as permitted by the Charity Commissioners.

15 COST OF GENERATING FUNDS

In the opinion of the trustees no material cost was incurred in generating voluntary income or managing investments.

16 CONTRACTUAL OBLIGATIONS

The value of contracts entered into but not completed by 31 December 2018 was £nil (2017 £nil).

No contract was entered into for which work commenced after 31 December 2018 (2017 none).

No contract for which work had not yet commenced had been entered into at 31 December 2018 (2017 none).

17 INSURANCE

Premiums totalling £27,096 (2017 £26,956) were incurred during the year to insure the structure and contents of the Church; the structures of the two manse; the tennis club; and in respect of terrorism, employer's liability, public liability, business interruption, staff personal accident and trustees' indemnity.