

*Marriage  
at  
St Columba's Church*



It is hoped that the following guidelines might be useful.

1. In Church we celebrate Christian Marriage. In form, the wedding can be large or small, elaborate or simple.
2. It is expected that the Minister or the Associate Minister of St. Columba's will officiate and be in sole charge of the service. The involvement of other ministers should be discussed well in advance.
3. The music must be arranged in consultation with the Director of Music, Mr David Terry. You should also discuss the involvement of soloists or pipers.
4. Please advise the Church Office of the day and time your florist wishes to do the flowers to arrange access. The positioning of flowers in the Church is at the discretion of the minister.
5. It is a strict legal requirement that notices of marriage should be given to the Registrar of Marriages in the registration districts in which both parties live. *[see local telephone directory under Registrar].*

You cannot be married without the Certificate/License which they will issue.

6. In normal circumstances a rehearsal will be held in the Church 2 or 3 days before the wedding.
7. St. Columba's has ramp access, a lift to the Church level and toilet facilities for those who are disabled. The Church is fitted with an induction loop system for those who use hearing aids. *[set hearing aids to the "T" setting].*
8. The printing of service sheets can be arranged through the Church in consultation with the minister.
9. There is no fee for the Minister or Associate Minister. However, you may consider giving a donation to the 'Ministers' Welfare Fund'. This is **not** for the ministers welfare but helps to purchase luncheon vouchers for distribution to the homeless who call at the church.

## FEES

### Church

*Use of the Church when the persons concerned are not members of St. Columba's.*

When the service is in the Church £240

When the service is in the Chapel £85

### Music

Fee for the Organist £100

Fee for each Singer £60

*{Please note! Fees are doubled if any form of recording/video is made}*

**Beadle's Fee** £50

**Marriage Certificate Fee** *{per copy}* £7

*{an invoice for all fees will be issued prior to the wedding}*

### Photography

**The taking of photographs is not allowed during the service.**

The Marriage Service may be video recorded under the following conditions:-

1. The video is made by a professional photographer or someone designated by those organizing the wedding.
2. The video must be taken from the gallery at the rear of the church and the person must not move from there.
3. No additional lighting will be used

## CONTACTS

**Minister:**

The Rev. Barry W. Dunsmore  
Telephone: 020 7584 2321  
Mobile: 07951 588 912  
e-mail: office@stcolumbas.org.uk

**Associate  
Minister:**

The Rev. Camille L. Cook  
Telephone: 020 7584 2321  
Mobile: 07950 827 504  
e-mail: office@stcolumbas.org.uk

**Director of  
Music:**

Mr David Terry  
Telephone: 020 7736 6399  
Mobile: 07855380203  
e-mail: dterry@los.ac

**Church  
Administrator:**

Mrs. Pam Ingram  
St. Columba's Church of Scotland  
Pont Street, London SW1X 0BD  
Telephone: 020 7584 2321  
Fax: 020 7584 5446  
e-mail: office@stcolumbas.org.uk

**Florist:**

Camilla Stewart *{own florist can be used}*  
13 Poyntz Road  
London, SW11 5BH  
Telephone: 020 7627 5518  
Mobile: 07775 655 169